



**MINUTES OF THE JULY IN-PERSON MEETING
OF THE
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Horizon Behavioral Health
Triple P Conference Room
2215 Langhorne Road
Lynchburg, VA**

**Board
Approved
9-26-24**

July 25, 2024

PRESENT:	Sonya Baker	City of Lynchburg	In-Person Attendance
	Betty Brickhouse, <i>Chair</i>	City of Lynchburg	In-Person Attendance
	Chris Faraldi	City of Lynchburg	In-Person Attendance
	Tom Lawton	Campbell County	In-Person Attendance
	Abe Loper	Additional Member	In-Person Attendance
	Gary Marple	Additional Member	In-Person Attendance
	Rob Merryman, <i>Treasurer</i>	Campbell County	In-Person Attendance
	Bobby Shiflett	Amherst County	In-Person Attendance
	Jim Sikkema, <i>Vice Chair</i>	Bedford County	In-Person Attendance
	Justin Stauder	Bedford County	In-Person Attendance
ABSENT:	Mary Lou Spiggle	Additional Member	
STAFF:	Melissa Lucy	<i>Chief Executive Officer</i>	In-Person Attendance
	Sandy Farmer	<i>Executive Assistant to CEO</i>	In-Person Attendance
	Matt Hartsook	<i>Chief Financial Officer</i>	In-Person Attendance
ABSENT:	None		
GUESTS:	None		

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A. INTRODUCTION

1. Call to Order/Welcome
Chair Betty Brickhouse opened the meeting at 3:30 p.m. and welcomed all in attendance.
2. Moment of Silence
A moment of silence was observed.
3. Adoption of the Agenda
MOTION: Abe Loper made a motion to approve the agenda as mailed. The motion was seconded by Justin Stauder and carried by majority vote.

B. PUBLIC COMMENT

There was none.

C. MINUTES

Consideration of the Board Meeting Minutes of June 27, 2024.

MOTION: On behalf of Secretary Jim Sikkema, Sonya Baker made a motion to approve the board minutes as mailed. The motion was seconded by Jim Sikkema and carried by majority vote.

D. COMMITTEE REPORT – Executive Committee

Committee Chair, Betty Brickhouse asked Melissa to leave the room at this time.

Enter into Closed Session – Personnel Matter

Read by Recording Secretary - *I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.1 of the Code of Virginia in order to discuss a personnel matter.*

MOTION: Sonya Baker made a motion to enter into a Closed Meeting in order to discuss a personnel matter. The motion was seconded by Abe Loper and carried by roll call vote as follows:

Sonya Baker – aye	Gary Marple – aye
Betty Brickhouse – aye	Rob Merryman – aye
Chris Faraldi - aye	Bobby Shiflett –aye
Tom Lawton - aye	Jim Sikkema – aye
Abe Loper - aye	Justin Stauder - aye

After the board members’ discussion Melissa Lucy was asked to return to the closed meeting.

Exit out of Closed Session

Read by Recording Secretary - *NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public*

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business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Directors of Horizon Behavioral Health.

MOTION: Sonya Baker made a motion to exit out of the Closed Meeting. The motion was seconded by Tom Lawton and carried by roll call vote as follows:

Sonya Baker – aye	Gary Marple – aye
Betty Brickhouse – aye	Rob Merryman – aye
Chris Faraldi - aye	Bobby Shiflett –aye
Tom Lawton - aye	Jim Sikkema – aye
Abe Loper - aye	Justin Stauder - aye

MOTION #1: Betty Brickhouse made a motion on behalf of the Executive Committee to recommend to the full board approval of an increase, effective July 1, 2024, in compliance with the CEO’s contract for achieving an “Exceeds Expectations” rating in her performance appraisal for the period of July 1, 2023 to June 30, 2024. A new contract will be effective July 1, 2024, through June 30, 2025 to coincide with the next performance evaluation period. The motion was seconded by Sonya Baker and carried by roll call vote as follows:

Sonya Baker – aye	Gary Marple – aye
Betty Brickhouse – aye	Rob Merryman – aye
Chris Faraldi - aye	Bobby Shiflett –aye
Tom Lawton - aye	Jim Sikkema – aye
Abe Loper - aye	Justin Stauder - aye

Motion #1 approved.

MOTION #2: Betty Brickhouse made a motion on behalf of the executive committee to recommend to the full board approval of an additional one-time bonus in compliance with the CEO’s contract for achieving an “Exceeds Expectations” rating in her performance appraisal for the period of July 1, 2023 to June 30, 2024. The motion was seconded by Sonya Baker and carried by roll call vote as follows:

Sonya Baker – aye	Gary Marple – aye
Betty Brickhouse – aye	Rob Merryman – aye
Chris Faraldi - aye	Bobby Shiflett –aye
Tom Lawton - aye	Jim Sikkema – aye
Abe Loper - aye	Justin Stauder - aye

Motion #2 approved.

E. CHAIRMAN’S ITEMS

Board Chair, Betty Brickhouse thanked all board members for their 100% participation in the CEO Evaluation process and she thanked Melissa Lucy for her leadership. A meeting of the

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Executive Committee will be scheduled for further discussion on the CEO evaluation process and compensation.

F. CEO ITEMS

Enter into Closed Session – Lease or Acquisition of Real Property

Read by Recording Secretary - I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.3 of the Code of Virginia in order to discuss the lease or acquisition of real property.

MOTION: Abe Loper made a motion to enter into a Closed Meeting in order to discuss the lease or acquisition of real property. The motion was seconded by Gary Marple and carried by roll call vote as follows:

Sonya Baker – aye	Gary Marple – aye
Betty Brickhouse – aye	Rob Merryman – aye
Chris Faraldi - aye	Bobby Shiflett –aye
Tom Lawton - aye	Jim Sikkema – aye
Abe Loper - aye	Justin Stauder - aye

Exit out of Closed Session

Read by Recording Secretary - NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Directors of Horizon Behavioral Health.

MOTION: Abe Loper made a motion to exit out of the Closed Meeting. The motion was seconded by Bobby Shiflett and carried by roll call vote as follows:

Sonya Baker – aye	Gary Marple – aye
Betty Brickhouse – aye	Rob Merryman – aye
Chris Faraldi - aye	Bobby Shiflett –aye
Tom Lawton - aye	Jim Sikkema – aye
Abe Loper - aye	Justin Stauder - aye

No recommendation at this time.

Enter into Closed Session – Personnel Matter

Read by Recording Secretary - I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.1 of the Code of Virginia in order to discuss a personnel matter.

MOTION: Sonya Baker made a motion to enter into a Closed Meeting in order to discuss a personnel matter. The motion was seconded by Rob Merryman and carried by roll call vote as follows:

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Sonya Baker – aye	Gary Marple – aye
Betty Brickhouse – aye	Rob Merryman – aye
Chris Faraldi - aye	Bobby Shiflett –aye
Tom Lawton - aye	Jim Sikkema – aye
Abe Loper - aye	Justin Stauder - aye

Exit out of Closed Session

Read by Recording Secretary - NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Directors of Horizon Behavioral Health.

MOTION: Abe Loper made a motion to exit out of the Closed Meeting. The motion was seconded by Rob Merryman and carried by roll call vote as follows:

Sonya Baker – aye	Gary Marple – aye
Betty Brickhouse – aye	Rob Merryman – aye
Chris Faraldi - aye	Bobby Shiflett –aye
Tom Lawton - aye	Jim Sikkema – aye
Abe Loper - aye	Justin Stauder - aye

No recommendation at this time.

CEO items continued:

-Lynchburg Hillcats Baseball – Melissa thanked all board members for their participation in the July 2nd Lynchburg Hillcats Baseball game.

-Horizon Annual Report – At each member’s place is a copy of the 2023 Horizon Annual Report. Enjoy.

G. FINANCIAL REPORT

Matt Hartsook reviewed the June 2024 Statement of Revenue and Expenditures Monthly Report.

H. NOTICES AND REMINDERS

The next scheduled meeting of the Horizon Board of Directors will be **Thursday, September 26, 2024 from 3:30 p.m. until 4:30 p.m.** and the meeting will be held in-person at the Horizon Wellness Center, Triple P Conference Room, 2215 Langhorne Road, Lynchburg.

The Risk Management Committee is scheduled to meet prior to the September board meeting **from 2:45 p.m. until 3:15 p.m.** Members are: Chris Faraldi-Chair, Sonya Baker, Tom Lawton, Rob Merryman, Justin Stauder, Betty Brickhouse.

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I. ADJOURNMENT

MOTION: Gary Marple made a motion to adjourn. The motion was seconded by Jim Sikkema and carried by majority vote.

The meeting was adjourned at 5:23 p.m.

The above minutes were approved at the meeting held on September 26, 2024.

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Jim Sikkema, Secretary

By Sandy Farmer CAP-OM, CP, Executive Assistant to the CEO & Recording Secretary of the Board of Directors