



Internship Application

Horizon's internships are unpaid. The number of placements is limited and subject to change.

Contact Information

Name	
Street Address	
City, State, Zip Code	
Home Phone	
Work Phone	
E-Mail Address	

Availability

Geographic preferences:

Lynchburg	Amherst	Appomattox	Bedford	Campbell

Special Considerations: _____

Availability: (please indicate days & times)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Mornings							
Afternoon							
Evenings							

Academic Standing and Requirements

What semester(s) are you seeking to engage in an internship or practicum?

Please indicate the academic year below	Fall	Spring	Summer

Currently enrolled in: Bachelor's Degree _____ Master's Degree _____

College or University currently enrolled: _____

Name of degree sought: _____ Total Credit Hours required to Graduate: _____



How many hours are required for your internship or practicum? _____

Who will be your school official overseeing your internship progress/course credit?

Employer or Supervisory Requirements for Internship:

Preferences for Internship/Practicum

Indicate which of our Portfolios of Service you are interested in conducting your internship or practicum:

Administration

Case Management

Emergency

Intensive

Outpatient

Therapeutic Day Treatment

Indicate preference of the population you would prefer to work with:

0-10 years old: _____ 11-24 years old: _____ 24 years old+: _____

Primary Diagnosis you wish to serve:

Intellectual disability _____ Mental Health _____ Substance Use _____



Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Previous Volunteer Experience

Summarize your previous volunteer experience and/or internship experiences.

Previous Convictions

Have you ever been convicted of, or entered a plea of guilty, no contest, or had a withheld judgment to a felony?

Yes: _____ No: _____

If yes, please list all such convictions and explain: (NOTE: A conviction will not automatically disqualify you from consideration for an internship. Rather, such factors as nature of offense, gravity of offense, time elapsed since conviction, and nature of internship sought.)



Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as an intern or practicum student, any false statements, omissions, or other misrepresentations made by me on this application may result in the immediate termination of my internship with Horizon.

Name (printed)	
Signature	
Date	

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Instructions

Please print, sign, and email this internship/practicum application form to Krisann.Taylor@HorizonBH.org. Include a cover letter with at least three learning goals relevant to the internship requested.